



# City of Saginaw City of Saginaw

## **Saginaw Beautification Committee Adopt-A-Spot Program**

### **Mission Statement:**

This program is intended to provide residents and/or groups with a means to help keep the City of Saginaw a wonderful place to live, work, and play for all. It gives individuals and groups a public way to show pride in our community and to help keep Saginaw beautiful and litter-free.

### **About the Program:**

The City of Saginaw Adopt-A-Spot program encourages citizen participation in beautification projects and litter clean-ups of designated public areas at regular intervals. A spot could be a road right-of-way, creek, and median, or City entryway monument sign. Individuals, organizations or businesses may agree to keep a designated spot cleared of litter and/or provide beautification for a period of one year. Special projects can be considered as part of the Adopt-A-Spot program that add permanent site features to parks and/or large scale beautifications.

The City will create and install a sign bearing the name(s) of program participant(s) in their adopted area. In addition, program participants will be listed on the City's website and newsletter noting what spot has been adopted. At the end of each one year period, program participants will receive a special certificate of appreciation from the City that is signed by the Mayor and may automatically renew to adopt their spot for another one year period. Special projects can be considered for long term signage and recognition by the City.

## ***Working Together to Make Saginaw Better!***

### **Program Benefits:**

- A cleaner community
- A healthier and safer environment for residents and wildlife
- A sense of community service and community pride
- A better place to do business
- Recognition by the City of Saginaw
- Community service credits for youth groups and other organizations

### **You can participate by:**

- Litter control
- Tree, shrub or flower plantings
- Beautification/landscaping
- Adding permanent site amenities such as gazebos, park benches, picnic tables, fountains, sculptures, etc.

### **Everyone can participate (children must have adult supervision):**

- Individuals
- Families

- Youth groups
- Neighborhood homeowner associations
- Hiking and biking enthusiasts
- Scouts

#### **Program Guidelines**

- Adopt-A-Spot is a voluntary program to involve citizens and businesses in maintaining and beautifying Saginaw.
- Most spots within the city limits that are not currently maintained by an adopter may be adopted.
- All locations must be approved first by the City of Saginaw.
- Select a spot appropriate to the capabilities of your group.
- Maintain commitment of one (1) year.
- Pick up litter and maintain your site at least once a month (minimum).
  - Weeding or beautification efforts, if applicable, must be performed as frequent as possible to maintain a groomed presence.
- Any improvements to the spot (plants, flowers, etc...) must be approved by the City of Saginaw. Contact our office for more details.
- Periodic submission of photos is required to reflect the group maintaining the spot.



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## Instructions for Adopt-A-Spot Program

Thank you for your interest in the Adopt-A-Spot Program with the City of Saginaw! The purpose of this application process is to assist you in completing the necessary requirements to ensure a safe and enjoyable experience.

Attached you will find the necessary forms to apply to Adopt-A-Spot. The packet includes:

- Adopt-A-Spot Program Detail
- Adopt-A-Spot Application form
- Adopt-A-Spot Program Adoption Agreement
- Hold Harmless Release form
- Report form

In order to begin the application process, we will need:

- ✓ A legible and completed Adopt-A-Spot Application
- ✓ A completed Adopt-A-Spot Program Adoption Agreement
- ✓ Hold Harmless Release form for each participant

**Please note that the application and the agreement must be both legible and complete before your application can be processed.** Upon completion, this application must be approved by the City. Applications will be submitted by the Saginaw Beautification Committee quarterly for approval. If your location is not approved, we will make every effort to work with you to find a suitable alternative location.

Once you have been approved:

- You will receive an approval letter confirming your adoption
- A sign will be posted at your site of adoption once completed
- You will be listed on the City's website with the location you have adopted as well as the City Newsletter
- You will be responsible to provide a Beautification/Clean Up Report (via the internet) for each clean-up (a minimum of 6 per year is required). Pictures would also be greatly appreciated and encouraged.

Please feel free to contact me directly should you have any questions or concerns regarding the application process. We look forward to helping your event be as safe and productive as possible!

Keith C. Rinehart

817-230-0351

[info@saginawtx.org](mailto:info@saginawtx.org)

City of Saginaw, Director of Recreation & Community Services  
Saginaw Beautification Committee, Staff Liaison



# City of Saginaw City of Saginaw

## Saginaw Beautification Committee Adopt-A-Spot Program Application

Today's Date: \_\_\_\_\_

I want to Adopt A Spot in the City of Saginaw! Yes

Name of Group/Individual: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Type of Group (circle one):

*Non- Profit      BusinessSchool      Scout(s)      Individual      Church*

*Home-Owner's Association      Civic      Other: \_\_\_\_\_*

Type of Spot to Be Adopted (circle one):

*Park      Road/Right-of-Way      Median      Creek      Subdivision Entry Way*

*Monument Sign      Other: \_\_\_\_\_*

List Tasks Your Group is Interested in Performing: \_\_\_\_\_

Estimated Number of People in Your Group Involved in the Project: \_\_\_\_\_

Desired Start Date: \_\_\_\_\_

**For questions or to submit application:**

**Saginaw Beautification Committee**

**Adopt a Spot Program**

**333 West McLeroy Blvd.**

**Saginaw, Texas 76179**

**817-230-0350**

**info@ci.saginaw.tx.us**



# City of Saginaw City of Saginaw

## Adopt-A-Spot Program Hold Harmless Release Form

ORGANIZATION AND/OR INDIVIDUAL: \_\_\_\_\_

ADOPTED SPOT: \_\_\_\_\_

In consideration of the privilege of participating in the Adopt-A-Spot program ("Program") and recognizing that the activities related to performance of the Program may involve certain inherent dangers, I attest and verify that I have full knowledge of the risks involved in the Program, that I solely assume those risks, that I will, without limitation, assume and pay any medical and emergency expenses in the event of an accident, injury, illness or other incapacity, regardless of whether I have authorized such expenses. I do hereby agree to assume the risks attendant to such activity, to include but not limited to: property damage or personal injury to (myself / my child) as a result of motor vehicle accidents or collisions on either public streets or private property; property damage and/or personal injury to (myself / my child) resulting from the acts, errors, omissions or negligence of the City, City employees, third parties, (myself / my child) or other Program participants.

Further, I, on behalf of (myself / my child), and (myself / my child) heirs, executors, administrators and assigns, forever release and discharge any and all rights, demands, claims and causes of suit or action, known or unknown, whether arising now or in the future, that I may have against the City of Saginaw, and any other participating sponsors and officers, employees and agents of such parties, for any and all injuries, including death and property damage in any manner arising or resulting from my participation in the Program. Furthermore, I state that I have carefully read this release, know the contents of the release and signed the release of my own free will.

***I specifically agree to hold harmless and indemnify the City for any and all claims by (myself / my child), which may arise from, relate to or result from (myself / my child's) participation in the Program. I agree to hold harmless and indemnify the City for property damage and/or personal injury to any of its employees and agents as a result of (myself / my child's) participation in the Program. I hereby waive all claims, release, indemnify, defend and hold harmless the City, officials, agents and employees, in both their private and public capacities, from any and all liability, claims, suits, demands, or causes of action which may arise from (myself / my child's) participation in the Program.***

*I further agree that an electronic version or facsimile copy of this document containing my signature shall be just as binding and enforceable as the original signed document.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Child's printed name: \_\_\_\_\_

# SAFETY INFORMATION SHEET

*(All volunteer participants are to receive this sheet)*

## Saginaw Beautification Program Adopt-a-Spot Program Adopt-a-Park / Adopt-a-Street Terms and Adoption Agreement

Below is a list of suggestions from the Saginaw Beautification Committee to help make your cleanup experience a safe one!

### **DO:**

- Wear gloves and thick-soled shoes
- Wear long pants and long sleeved shirts
- Wear safety vests or bright colored clothing for roadside clean-ups
- Wear sunscreen and insect repellent
- Bring and drink plenty of fluids especially in extreme temperatures
- Be aware of your surroundings and any potential hazards
- Use the "buddy-system" (work in teams to maximize safety)
- Wash hands with antibacterial soap after the cleanup
- Know emergency procedures, such as the location of the nearest emergency facility and how to quickly summon an ambulance or the police

### **DON'T:**

- Pick up hazardous materials
- Over stuff bags
- Attempt to move large objects
- Schedule clean-ups during peak pedestrian or traffic hours
- Conduct clean-ups during extremely inclement weather
- Allow minor children to participate without adult supervision
- Perform any activities outside of your physical capabilities
- Use power tools or motor driven equipment

# CLEANUP PARTICIPATION FORM

## Saginaw Beautification Program Adopt-a-Spot Program Adopt-a-Park / Adopt-a-Street Terms and Adoption Agreement

**ORGANIZATION:** \_\_\_\_\_

**ADOPT-A-SPOT LOCATION:** \_\_\_\_\_

**SCHEDULED CLEANUP DATE:** \_\_\_\_\_

### Participant Log:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

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# ADOPT A SPOT

This Spot was Adopted by

"Your Name Here"



*City of Saginaw*

***A Saginaw Beautification Committee Program***