

# City Council Agenda

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## SAGINAW CITY COUNCIL NOTICE OF MEETING

### Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, September 15, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

#### **(1) Call to Order--Todd Flippo, Mayor**

##### **Pledge of Allegiance to the United States**

##### **Pledge of Allegiance to the State of Texas**

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

#### **(2) Invocation--Pastor Ronnie Mills, Kingdom Chapel**

#### **(3) Audience Participation--On the Video Screen**

#### **(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.**

**(a)** Action regarding Minutes, September 1, 2020--Janice England, City Secretary

**(b)** Action regarding Appointment of Crime Control and Prevention District (CCPD) Board of Directors for Members with Terms Expiring September 2020--Janice England, City Secretary

- (c) Action regarding Resolution No. 2020-21, Annual Approval of Investment Policy--Kim Quin, Finance Director
  - (d) Action regarding an Accreditation Agreement with the American Public Works Association for Voluntary Accreditation--Rick Trice, P.E., Director of Public Works
  - (e) Action regarding Memo of Understanding (MOU) with Tarrant County to Participate in Urban Counties' TechShare Juvenile Program--Lee Howell, Chief of Police
  - (f) Action Regarding Authorization of Award of Contract for the Saginaw Boulevard 16" Water Line, Phase 2--Rick Trice, P.E., Director of Public Works
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- (5) Consideration and Action regarding Approval of a Preliminary Plat UCD Saginaw Addition, Lots 1-8, Block A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas--Rick Trice, P.E., Director of Public Works
  - (6) Consideration and Action regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A)--Rick Trice, P.E., Director of Public Works
  - (7) Public Hearing - Presentation of Proposed Budget for Fiscal year 2020-2021--Gabe Reaume, City Manager/Kim Quin, Finance Director
  - (8) Consideration and Action regarding Resolution No. 2020-23, Adoption of Budget for Fiscal Year 2020-2021--Gabe Reaume, City Manager/Kim Quin, Finance Director
  - (9) Consideration and Action to Ratify the Adopted 2020-2021 Fiscal Year Budget--Bryn Meredith, City Attorney
  - (10) Consideration and Action regarding Ordinance No. 2020-19, Adopting and Setting the Property Tax Rate for the 2020 Tax Year--Gabe Reaume, City Manager/Kim Quin, Finance Director
  - (11) Public Hearing - Presentation of Revised Budget for Fiscal Year 2019-2020--Gabe Reaume, City Manager/Kim Quin, Finance Director
  - (12) Consideration and Action regarding Resolution No. 2020-22, Adoption of Revised Budget for Fiscal Year 2019-2020--Gabe Reaume, City Manager/Kim Quin, Finance Director
  - (13) Consideration and Action regarding Ordinance No. 2020-20, Water and Wastewater (Sewer) Service Rates--Gabe Reaume, City Manager/Kim Quin, Finance Director

**(14) Recess into Workshop--Todd Flippo, Mayor**

**(15)** Discussion regarding Roundabouts and Knowles Drive Intersections--Kimley-Horn & Associates, Inc.

**(16) Reconvene Back into Regular Session--Todd Flippo, Mayor**

**(17) Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

**(a)** Any Posted Item

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

**(a)** Building Improvement Grant Application--548 S. Saginaw Blvd.

**(18) Adjournment--Todd Flippo, Mayor**

**Posted:**

Date: 9-10-2020

Time: 5:10 pm

By: [Signature]

**Removed:**

Date: 9-16-2020

Time: 8:30 am

By: [Signature]

**CITY OF SAGINAW  
MINUTES OF CITY COUNCIL MEETING  
AND PUBLIC HEARING  
HELD AT THE SAGINAW CITY HALL  
333 WEST MCLEROY BLVD.  
SEPTEMBER 15, 2020**

Present at the meeting:

|                               |                       |
|-------------------------------|-----------------------|
| Mayor                         | Todd Flippo           |
| Mayor Pro-Tem                 | Valerie Junkersfeld   |
| Councilmember                 | Charles Beasley       |
| Councilmember                 | Charles Tucker        |
| Councilmember                 | Cindy Bighorse        |
| Councilmember                 | Mary Copeland         |
| City Attorney                 | Bryn Meredith         |
| City Engineer                 | Andrew Simonsen, P.E. |
| City Engineer                 | Dana Shumard, P.E.    |
| City Engineer                 | Trenton Tidwell, P.E. |
| City Manager                  | Gabe Reaume           |
| Asst. City Manager            | Dolph Johnson         |
| Finance Director              | Kim Quin              |
| City Secretary                | Janice England        |
| Police Chief                  | Lee Howell            |
| Fire Chief                    | Doug Spears           |
| Director of Public Works      | Rick Trice, P.E.      |
| Dir. of Community & Eco. Dev. | Keith Rinehart        |
| Director of Human Resources   | Melanie McManus       |
| Library Director              | Ellen Ritchie         |
| Police Officer                | Klayton Kaddatz       |

Absent from the meeting:

|               |              |
|---------------|--------------|
| Councilmember | Patrick Farr |
|---------------|--------------|

Visitors at the meeting:

|                   |                             |
|-------------------|-----------------------------|
| Sedrick Eddington | Ronnie Mills                |
| Jay VonAhsen      | Kathryn Johnson             |
| Kelly Stewart     | Clay Cristy                 |
| David Dierker     | Siobhan Lilley              |
| Susan Bentley     | Mark Lenters (via internet) |

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present. Mayor Flippo stated that Councilmember Farr will not be present tonight due to illness.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Ronnie Mills of Kingdom Chapel gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, September 1, 2020

b. Action regarding Appointment of Crime Control and Prevention District (CCPD) Board of Directors for Members with Terms expiring September 2020

*Summary: The following CCPD Board of Directors Members have terms that expire this month: Todd Flippo, Cindy Bighorse, and Mary Copeland. The Council needs to take action to reappoint these three members. Terms of office are two years.*

c. Action regarding Resolution No. 2020-21, Annual Approval of Investment Policy

*Summary: Chapter 2256 of the Government Code, also known as the "Public Funds Investment Act" requires the City to have a written investment policy that must be reviewed annually by the governing body. The proposed policy was last revised on September 3, 2019. The proposed policy has been reviewed by the Investment Committee which is comprised of the Mayor, City Manager, Assistant City Manager, and Finance Director. The committee has determined that no revisions to the policy are necessary. The Investment Committee recommends approval of Resolution No. 2020-21, annual approval of the Investment Policy.*

d. Action regarding an Accreditation Agreement with the American Public Works Association for Voluntary Accreditation

*Summary: The 2019-2020 Fiscal Year Budget contains funding for 50% of the cost of Public Works Accreditation through the American Public Works Association (APWA). The 2020-2021 Fiscal Year Budget provides the remainder of the costs that will be paid during the fiscal year. Additional funding will have to be allocated at the completion of the internal accreditation process to fund an APWA audit of the Public Works Department. Public Works Accreditation recognizes public works departments as having performed a self-review of policies, practices and procedures against recognized best practices. The process must be accomplished within a three (3) year period and culminates with a field visit by APWA representatives to review the department's work and determine if the department should receive the accreditation recognition. The process is intensive as twenty-one broad functional areas with multiple sub-functions are reviewed and documented. Some areas will require the formal development of policies, practices, and procedures that exist today but may not be documented. Accreditation is maintained for four (4) years after which the department must apply for re-accreditation. Re-accreditation is similar in scope as existing practices are reviewed and updated as new "best practices" are identified by APWA. The financial impact is \$3,950. Funds are available in the Public Services Budget, Capital Outlay/Special Request Account 01-7000-06-00.*

e. Action regarding a Memo of Understanding (MOU) with Tarrant County to participate in Urban Counties' TechShare Juvenile Program

*Summary: Currently the Saginaw Police Department operates through an agreement with Tarrant County and numerous local governments in the State of Texas to electronically file, store, and share arrest and prosecution data, criminal case files, and other information regarding adults in a state-wide case management database known as TechShare LEA. Tarrant County is prepared to extend this case management system to include juvenile data. The proposed MOU will allow Saginaw Police Department to electronically file juvenile cases with Tarrant County, perform statewide juvenile record searches, and perform other functions as allowed by statutes and role-based permissions. Currently, no other centralized juvenile database operates at*

a statewide level with this type of access. Juvenile data is considered confidential and highly protected under state law. The proposed MOU establishes ownership of the data, access rights, authorities, security, and storage processes. TechShare LEA is internet based, encrypted, and protected by anti-virus software. There is no cost to the City for this expanded service. The terms and conditions of this agreement shall be indefinite unless terminated by a thirty (30) written notice.

f. Action regarding Authorization of Award of Contract for the Saginaw Boulevard 16" Water Line, Phase 2

*Summary: On March 5, 2019, the City Council authorized an Individual Project Order with Kimley-Horn & Associates, Inc. for the Design of the Saginaw Boulevard 16" Water Line, Phase 2 Project. The project includes the installation of approximately 3,230 linear Feet of 16" water line from Palomino Drive at Saginaw Boulevard eastward to an existing 12" water line north of East Industrial Blvd. The project will complete a looped water system from the Longhorn Pump Station increasing system redundancy and reliability. A total of eighteen bids were received for the project. Kimley-Horn & Associates, Inc. have reviewed the bids and determined ANA Construction, with a bid of \$1,045,770 to be the lowest responsible bidder. Funds in the amount of \$1,086,050 are Budgeted in the current fiscal year budget for this project (Water and Wastewater Enterprise Fund, Account 05-7022-55).*

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve the Consent Agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(5) Consideration and Action regarding Approval of a Preliminary Plat for UCD Saginaw Addition, Lots 1-8, Block A, being 21.292 acres of land situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to approve the Preliminary Plat for UCD Saginaw Addition, Lots 1-8, Block A as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(6) Consideration and Action regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A)

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to approve the Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A). Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(7) Public Hearing – Presentation of Proposed Budget for Fiscal Year 2020-2021

Mayor Flippo declared the public hearing for this item opened at 6:10 p.m. Finance Director Quin explained that the proposed budget for the fiscal year 2020-2021 has been presented and discussed during multiple workshops. She stated this item is specifically for public input on the proposed budget. She added that the proposed budget is posted on the City's website.

City Manager Reaume read the following comments from Councilmember Farr regarding the budget and tax rate. "Thank you staff, specifically Kim Quin and all department heads for your work in preparing a budget consistent with our Long Range Financial Plan. I support the proposed budget with revenues consistent with the Long Range Financial Plan Rate of 46.1579 cents."

Mayor Flippo called for any public input. Kelly Stewart addressed the Council regarding the amount included in the budget for a parks master plan. Finance Director Quin explained the budgeted amount is \$32,000. Mayor Flippo called for any additional public input. There was none. Mayor Flippo declared the public hearing closed at 6:16 p.m.

(8) Consideration and Action regarding Resolution No. 2020-23, Adoption of Budget for Fiscal Year 2020-2021

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve Resolution No. 2020-23 adopting the budget for the fiscal year 2020-2021. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(9) Consideration and Action to Ratify the Adopted 2020-2021 Fiscal Year Budget

City Attorney Meredith explained that taking action to ratify the adopted budget is necessary because the adopted budget will generate more total revenue than received in the current fiscal year budget.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to ratify the adopted 2020-2021 fiscal year budget. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(10) Consideration and Action regarding Ordinance No. 2020-19, Adopting and Setting the Property Tax Rate for the 2020 Tax Year

Mayor Flippo declared the public hearing for this item opened at 6:19 p.m. Finance Director Quin explained that the required notices have been posted and published in order for the Council to adopt a property tax rate for the 2020 Tax Year. She further explained that five votes are required to approve the tax rate. She stated that the current property tax rate is 45.9000 cents. The two tax rates being considered are: 46.1579 cents and 46.3280 cents.

Councilmember Copeland expressed her support of the tax rate of 46.3280 cents and explained her reasons.

City Manager Reaume read the following statement from Councilmember Farr regarding this item. "I support the adoption of the Long Range Financial Plan Rate of 46.1579 cents".

Mayor Flippo called for public comment. Sedrick Eddington addressed the Council. He thanked the Council for their time. He asked about property appraisal amounts set by the Tarrant Appraisal District. He also expressed his opposition to the higher tax rate of 46.3280 cents.

Mayor Flippo called for any additional public comment. There was none. Mayor Flippo declared the public hearing closed at 6:37 p.m.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley that the property tax rate be increased by the adoption of the tax rate of 0.461579 (46.1579 cents), which is effectively a 0.79% increase in the tax rate for the 2020 tax year as stated in Ordinance No. 2020-19. Motion carried. 5-1-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Tucker, and Bighorse

Against: Councilmember Copeland

Abstain: None

Absent: Councilmember Farr

(11) Public Hearing – Presentation of Revised Budget for Fiscal Year 2019-2020

Mayor Flippo declared the public hearing for this item opened at 6:38 p.m. Finance Director Quin explained that the revised budget summary for the fiscal year 2019-2020 is included in the Council packets. She stated that the budget is revised twice each year. She explained that this allows the capture of the items approved throughout the year by the City Council. She added that many of the revisions are related to COVID-19 expenditures.

Mayor Flippo called for any public input. There being no public input, Mayor Flippo declared the public hearing closed at 6:42 p.m.



(12) Consideration and Action regarding Resolution No. 2020-22, Adoption of Revised Budget for Fiscal Year 2019-2020

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve Resolution No. 2020-22, adopting the revised budget for the fiscal year 2019-2020 as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(13) Consideration and Action regarding Ordinance No. 2020-20, Water and Wastewater (Sewer) Service Rates

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Ordinance No. 2020-20, revising the water service and wastewater (sewer) rates as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Farr

(14) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:45 p.m.

(15) Discussion regarding Roundabouts and Knowles Drive Intersections

An in-depth presentation was given by the following: from Kimley-Horn and Associates, Inc.: Dana Shumard, P.E., Andrew Simonsen, P.E., Trenton Tidwell, P.E.; local roundabout expert Jay VonAhsen; and national roundabout expert Mark Lenters. There was discussion regarding single lane roundabouts for the intersections of W.J. Boaz and Knowles Dr.; and W. McLeroy Blvd. and Knowles Dr. versus the use of traffic signals. The consensus of the Council was to proceed with the design of a roundabout for the intersection of W.J. Boaz and Knowles Dr.; and to discuss the intersection at W. McLeroy Blvd. and Knowles Dr. further when all Councilmembers are present.

*(Councilmember Beasley left the meeting during Item 15.)*

(15) Reconvene Back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 8:36 p.m.

(17) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or Financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

a. Building Improvement Grant Application—548 S. Saginaw Blvd.

Mayor Flippo declared the meeting recessed into Executive Session at 8:36 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:49 p.m.

(18) Adjournment

Motion was made by Councilmember Tucker with a second by Mayor Pro-Tem Junkersfeld to adjourn the meeting. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Tucker, Bighorse, and Copeland

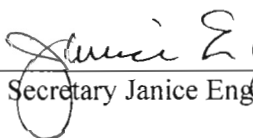
Against: None

Abstain: None

Absent: Councilmembers Beasley and Farr

Mayor Flippo declared the City Council Meeting of September 15, 2020 adjourned at 8:49 p.m.

ATTEST:

  
City Secretary Janice England



APPROVED:

  
Mayor Todd Flippo