

# City Council Agenda

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## SAGINAW CITY COUNCIL NOTICE OF MEETING

### Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, June 2, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

#### **(1) Call to Order--Todd Flippo, Mayor**

##### **Pledge of Allegiance to the United States**

##### **Pledge of Allegiance to the State of Texas**

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

#### **(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church**

#### **(3) Audience Participation--On the Video Screen**

#### **(4) Consent Agenda**

- (a)** Action regarding Minutes, May 19, 2020--Janice England, City Secretary
- (b)** Action Regarding Acceptance of a Utility Easement from for Lot 1, Block 1, Saginaw Skilled Nursing Addition--Rick Trice, P.E., Director of Public Works
- (c)** Action regarding Lease Agreement for Property at 301 S. Saginaw Boulevard--Dolph Johnson, Asst. City Manager
- (d)** Action regarding Metropolitan Area EMS Authority (MAEMSA) Restated and Amended Interlocal Agreement--Doug Spears, Fire Chief

- (e) Action regarding Metropolitan Area EMS Authority (MAEMSA) Revised EMS Ordinance (Ordinance No. 2020-13)--Doug Spears, Fire Chief
- (f) Action Regarding Resolution No. 2020-14, Authorizing Creation of Employee Benefit Trust and Designating Trustees--Melanie McManus, Director of Human Services

- (5) Presentation of Service Pin to Councilmember Farr--Todd Flippo, Mayor
- (6) Election of Mayor Pro-Tem--Todd Flippo, Mayor
- (7) Consideration and Action regarding a Chapter 380 Economic Development Incentive Agreement with Bright Living Saginaw Manager, L.L.C. associated with a proposed Senior Assisted Living Project--Gabe Reaume, City Manager
- (8) Multi Year Financial Plan Update/Budget Update--Kim Quin, Finance Director
- (9) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (b) Willow Creek Station Playground Project

- (10) **Adjournment--Todd Flippo, Mayor**

Posted  
5/29/20  
10:10 AM  
Susana Victor  
Removed  
6/3/2020 12:04 PM.  
Susana Victor

**CITY OF SAGINAW  
MINUTES OF CITY COUNCIL MEETING  
HELD AT THE SAGINAW CITY HALL  
333 WEST MCLEROY BLVD.  
JUNE 2, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Human Resources	Melanie McManus
Recreation Services Manager	Vickie Weldon
Information Technology Mgr.	Greg Clayton
Police Officer	Brian Stewart

Absent from the meeting:

City Engineer	Andrew Simonsen, P.E.
Police Chief	Lee Howell
Dir. of Comm. & Eco Dev.	Keith Rinehart
Library Director	Ellen Ritchie

Visitors at the meeting:

Dennis Hudson	Lewis McLain (via Zoom)
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(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, May 19, 2020

b. Action regarding Acceptance of a Utility Easement for Lot 1, Block 1, Saginaw Skilled Nursing Addition

*Summary: On September 3, 2019, City Council approved a Specific Use Permit to allow the operation of a Skilled Nursing Facility (nursing home) on the northeast corner of West McLeroy Blvd. and Knowles. Subsequently on March 3, 2020, a plat for Lot 1, Block 1, Saginaw Skilled Nursing Addition was administratively filed for record in the Deed Records of Tarrant County. Civil plans for the proposed facility are currently in the review process. The review determined the need for a public water line to be looped around the facility for fire protection. The water line is required to be placed within an easement for future maintenance. Staff recommends that the utility easement granted by Texas Opportunity Fund SNF Investment, L.P. for Lot 1, Block 1, Saginaw Skilled Nursing Addition be accepted by the City.*

c. Action regarding Lease Agreement for Property at 301 S. Saginaw Boulevard

*Summary: The City owns the depot building located at 301 S. Saginaw Blvd. but not the land at that location. The City leases the property from Burlington Northern Santa Fe Railway (BNSF). The original ten year lease began in 2000. An extension of the lease was approved in 2010 for an additional ten year period. The lease is now due for renewal with some changes. BNSF is doing a rail expansion project that requires some of the land the building sits on. It will not affect any of the buildings or our operations at that location. The new ten year lease reduces the amount of property from 2.53 acres to 1.8 acres, and reduces the annual rent from \$7,725 to \$5,466. BNSF will also be constructing a fence between the tracks and the buildings. The lease amendment has been reviewed and modified by the City Attorney and agreed to by BNSF.*

d. Action regarding Metropolitan Area EMS Authority (MAEMSA) Restated and Amended Interlocal Agreement

*Summary: A stakeholder working group was formed to recommend necessary revisions to the MAEMSA Interlocal Agreement (ILA). Chief Spears was a member of this group. The intent of the revised ILA was to improve the structure and operation of MAEMSA by more clearly defining the roles, responsibilities and reporting structure of executive staff and the stakeholder advisory boards. The changes include: expanding the MAEMSA Board of Directors from six to nine voting members, two of which will be chiefs of the member cities First Responder Organizations; removing term limits of the voting directors and defining the methods of reappointment and removal of representatives; defining the roles and responsibilities of the Medical Director, the Emergency Physicians Advisory Board (EPAB) and the First Responders Advisory Board (FRAB); establishment of a Conflict of Interest Policy; and defining the MAEMSA Executive Committee and the reporting structure. The proposed ILA has been reviewed by the legal counsel of all fifteen MAEMSA member entities.*

e. Action regarding Metropolitan Area EMS Authority (MAEMSA) Revised EMS Ordinance (Ordinance No. 2020-13)

*Summary: The Uniform EMS Ordinance provides for the establishment and regulation of prehospital emergency medical services. We have a Uniform EMS Ordinance in effect, however with the adoption of the MAEMSA Restated and Amended ILA it is necessary to revise the Uniform EMS Ordinance to remove, or revise, conflicting language. The revisions are minor and do not have substantive impact. Ordinance No. 2020-13 addresses the revisions. It has been reviewed by the City Attorney.*

f. Action regarding Resolution No. 2020-14, Authorizing Creation of Employee Benefits Trust and Designating Trustees

*Summary: At the recommendation of HUB International, the employee benefit trust will allow the city to purchase various forms of insurance that will benefit the city employees and their dependents. The trust will reduce the taxable gross premiums by 1.75% with an estimated annual savings of \$31,937. Resolution No. 2020-14 addresses the creation of the trust and designates the trustees.*

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers  
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation of Service Pin to Councilmember Farr

Mayor Flippo presented a five year service pin to Councilmember Farr. Councilmember Farr recently completed five years of service on the City Council.

(6) Election of Mayor Pro-Tem

Motion was made by Councilmember Bighorse with a second by Councilmember Farr nominated Councilmember Junkersfeld to serve as Mayor Pro-Tem. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers  
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Consideration and Action regarding a Chapter 380 Economic Development Incentive Agreement with Bright Living Saginaw Manager, L.L.C. associated with a proposed Senior Assisted Living Project

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the Chapter 380 Economic Development Incentive Agreement with Bright Living Saginaw Manager, L.L.C. associated with a proposed Senior Assisted Living Project with the City Manager being designated as the contact for the City in the agreement. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers  
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(8) Multi Year Financial Plan Update/Budget Update

Mr. Lewis McLain gave a powerpoint presentation regarding the City's multi year financial plan via Zoom.

(9) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item
- b. Willow Creek Station

Mayor Flippo declared the meeting recessed into Executive Session at 7:19 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:08 p.m.

(12) Adjournment

Motion was made by Councilmember Tucker with a second by Mayor Pro-Tem Junkersfeld to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers  
Beasley, Farr, Tucker, Bighorse, and Copeland

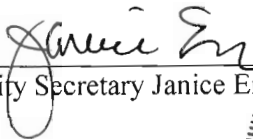
Against: None

Abstain: None

Absent: None

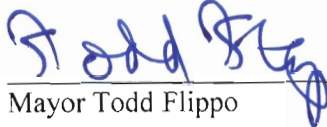
Mayor Flippo declared the City Council Meeting of June 2, 2020 adjourned at 8:08 p.m.

ATTEST:

  
City Secretary Janice England



APPROVED:

  
Mayor Todd Flippo